

**COVID-19 Guidelines for 54<sup>th</sup> Street****Effective 12-28-2021****Employee Guideline for isolation, quarantine and time away from work**

We follow the most up to date CDC guidelines as it pertains to positive Covid-19 cases and exposure to Covid-19.

**~ SOCIAL DISTANCING/HEALTH PROTOCOLS ~**

- **MASKS:** (Encouraged but not mandatory to wear – unless dictated locally or regionally)
- **HAND WASHING/HYGIENE:** Continue to adhere to the strict guidelines of washing your hands for at least 20 seconds with very warm/hot water. This should occur frequently; after using restroom, after handling money, after changing single use gloves or interacting with guests & delivery personnel. Avoid touching of the eyes, mouth, or nose. If you sneeze or cough, use a tissue or cough into your elbow or sleeve. Continue frequent use of hand sanitizer when handwashing is not feasible.
- **GLOVES:** Cooks continue to use single use gloves when handling food with frequent changes.

**~ CONTACT TRACING ~**

This remains in place as it has been.

- Management will collect information about co-workers who have had close contact with the positive employee, up to 2 days prior to symptom onset, to identify others who could be considered exposed.
  - Employees who meet the CDC definition of close contact exposure will be notified that they may have had exposure to an employee who tested positive. Not all employees will meet the CDC exposure criteria, therefore not every employee will receive notice by GM or AD.
  - The last date worked by the employee who tested positive will be made available.
- Management will complete and submit the 'Covid Workbook for Managers' to HR
- In accordance with the Americans with Disabilities Act (ADA), employee's personal health information is and will remain confidential.
- The local Health Department will be notified, if required, of the positive case.